



The Bar Tribunals & Adjudication Service

The Council of the Inns of Court

1. STANDING ORDERS RESOLUTION

Pursuant to rule 12 of the Practice and Procedure Rules 2020 permitting the Inns' Conduct Committee to make, amend, rescind standing orders for the better management and discharge of its functions under those rules and of all other powers vested in the Inns' Conduct Committee.

IT HEREBY RESOLVES to:

- (1) Rescind the ICC Standing Orders 2017 in their entirety with immediate effect; and
- (2) Make and adopt, with immediate effect, the Standing Orders annexed hereto.

ANNEX A – ICC STANDING ORDERS 2020

Pursuant to

- rule 12 of the Practice and Procedure Rules 2020 permitting the Inns' Conduct Committee (“**ICC**”) to make, amend, rescind standing orders for the better management and discharge of its functions under those rules and of all other powers vested in the Inns' Conduct Committee;
- a resolution of the ICC on 20 January 2020 rescinding the ICC Standing Orders 2017 with immediate effect; and
- making and adopting the following Standing Orders;

the same shall apply in relation to the conduct and discharge of the business of the ICC.

Application

1. These Standing Orders shall apply in relation to the conduct of the business of the ICC until amended, suspended or revoked by ordinary resolution of the ICC and shall be cited as the “ICC Standing Orders 2020”.
2. These Standing Orders are not intended to provide comprehensive guidance or regulation for the management of the conduct of business of the ICC.

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Discharge of business

1. The ICC shall on reasonable notice to its members meet as a full committee (a) annually in or about January in each calendar year and (b) on such other occasions as it sees fit in order to discharge its functions.
2. A full committee meeting of the ICC shall be summoned at the request of the Chair or either of the Vice-Chairs.
3. Members of the ICC may be present at a full committee meeting of the ICC and for the purposes of that meeting by being present in person, by telephone or by video link.
4. The quorum for a full committee meeting of the ICC shall be 5 members, of whom at least (a) one shall be legally qualified, and one shall be a lay member and (b) one shall be the Chair or a Vice-Chair. For the avoidance of doubt an individual satisfying the criteria in subparagraph (a) can also satisfy the criteria in subparagraph (b).
5. A resolution of the ICC shall be passed if approved by a simple majority of those present and voting at a full committee meeting. The chair of any such meeting shall not have a second or casting vote.
6. A resolution of the ICC shall also be passed without a full committee meeting at which members are present in accordance with Standing Order 5 if: –
 - (1) the resolution or matter for decision is circulated by email to all members and
 - (2) within 5 working days of the circulation of the proposed resolution or matter for decision, a simple majority of the members of the ICC (which majority must include the vote of the Chair or a Vice-Chair) have voted in favour of the proposed resolution or matter for decision. The Chair shall not have a second or casting vote. The period of 5 working days shall be calculated without reference to the day upon which the proposed resolution or matter was circulated for decision.
7. A resolution passed or matter decided in accordance with Standing Order 8 shall be recorded in the minutes of the next full committee meeting of the ICC at which members are present in accordance with Standing Order 5 as “Out of Session Business” and record those that voted in favour and against and the date upon which the resolution or decision was made.

Approved by the Inns’ Conduct Committee 20 January 2020